

**SUPPLEMENT TO THE AGENDA FOR**

# **Audit and Governance Committee**

**Friday 9 May 2014**

**10.00 am**

**The Council Chamber, Brockington, 35 Hafod Road, Hereford,  
HR1 1SH**

**7. COUNCIL CONSTITUTION**

*(This is the appendix to the item published with the agenda papers.)*

**Pages**

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**Technical changes to the constitution**

Throughout the document references to officer job titles have been updated to reflect changes made to job titles and/or job responsibilities during the past two years. In addition the following changes are being made:

<b>Part/Paragraph</b>	<b>Change</b>	<b>Reason</b>
Part 2 Para 2.3.4.1 (b)	Remove requirement to complete complaints process	Change in Ombudsman's process
Part 2 Para 2.5.1.	Election , term of office, and removal of Leader	Legislative change/Council decision
Part 2 Para 2.8.1.1	Composition of Planning Committee	Council decision
Part 2 Para 2.8.5	Composition of Employment Panel	Council decision
Part 2 Para 2.9.3.1	Joint committees	Cabinet decision to delegate functions
Part 3 Paras 3.2.1.1 and 3.2.1.2	Council Functions/ Policy Framework	Legislative requirement
Part 3 Para 3.3.6.2	Addition of appointment of cabinet support members	Council decision
Part 3 Para 3.4.1	Local choice functions	Legislative change
Part 3 Para 3.6.3.3	Audit & Governance function – remove repeated function (d)	Typographical
Part 3 Para 3.6.4.1	Employment Panel – functions confirmed as in employment procedure rules	Technical change for clarity
Part 3 Para 3.6.5	Health & Wellbeing Board – references to 'Shadow' board removed and Terms of Reference updated	Council decision
Part 3 Para 3.8.2 f	Officer Functions – amended to reflect specification in Council Functions and Employment Rules	Technical change for clarity
Part 3 Para 3.8.6	Reference to officers of the primary care trust (PCT) deleted	Technical change reflecting disestablishment of PCT
Part 4 Para 4.1.6.3	Amend order of business to reflect agreed changes and delete repeated elements	Council decision/typographical
Part 4 Paras 4.1.14.13 and	Questions at Annual Meeting	Council decision

<b>Part/Paragraph</b>	<b>Change</b>	<b>Reason</b>
4.1.15.11		
Part 4 Para 4.1.16.40	Recorded vote at Council	Council decision/Legislative requirement
Part 4 Section 6	Contracts Procedure Rules – amended to take account of changes in EU procurement rules, internal financial delegation limits, changes arising from the approved commercial strategy, and approved internal policy process changes	Technical amendments/legislative requirement
Part 4 Section 7	Finance Procedure Rules – changes to align with the current scheme of delegation; removal of references to PCT officers; amendment to reflect that internal audit is a commissioned service	Technical amendments
Part 4 Para 4.9.1.2	Employment Rules – clarification of specific posts	Technical amendment
Part 4 Para 4.9.5.1	Composition of Employment Panel	Council decision