

## SUPPLEMENT TO THE AGENDA FOR

## Audit and Governance Committee

Friday 9 May 2014

10.00 am

The Council Chamber, Brockington, 35 Hafod Road, Hereford, HR1 1SH

7. COUNCIL CONSTITUTION

(This is the appendix to the item published with the agenda papers.)

**Pages** 

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## Technical changes to the constitution

Throughout the document references to officer job titles have been updated to reflect changes made to job titles and/or job responsibilities during the past two years. In addition the following changes are being made:

Part 2 Para 2.3.4.1 (b) Para 2.5.1.  Election , term of office, and removal of Leader Change / Council decision Part 2 Para 2.5.1.  Part 2 Para 2.8.1.1 Part 2 Para 2.8.5 Part 2 Para 2.9.3.1 Part 3 Para 3.3.2.1.1 and 3.2.1.2  Part 3 Par	Part/Paragraph	Change	Reason	
Para 2.3.4.1 (b) process  Part 2 Para 2.5.1.  Election , term of office, and removal of Leader change/Council decision  Part 2 Para 2.8.1.1  Part 2 Para 2.8.5  Part 2 Para 2.8.5  Part 2 Para 2.9.3.1  Part 3 Para 3.3.6.2  Part 3 Part	Part 2	Remove requirement to complete complaints	Change in	
Para 2.5.1.  Part 2 Para 2.8.1.1  Part 2 Para 2.8.5  Part 2 Para 2.8.5  Part 2 Para 2.9.3.1  Part 3	Para 2.3.4.1 (b)	process		
Para 2.5.1.  Part 2 Para 2.8.1.1  Part 2 Para 2.8.5  Part 2 Para 2.8.5  Part 2 Para 2.9.3.1  Part 3	. ,	Election, term of office, and removal of Leader		
Part 2 Para 2.8.1.1  Part 2 Para 2.8.5  Part 2 Para 2.9.3.1  Part 3 Para 3.4.1  Part 3 Part 3 Part 3 Para 3.6.2  Part 3 Para 3.6.3.3  Part 3 P	Para 2.5.1.	,		
Para 2.8.1.1  Part 2 Para 2.8.5  Part 2 Para 2.9.3.1  Part 3 Part			decision	
Part 2 Part 2 Part 2 Part 2 Part 3 Pa	Part 2	Composition of Planning Committee	Council decision	
Para 2.8.5  Part 2 Para 2.9.3.1  Part 3 Part	Para 2.8.1.1			
Part 2 Part 2 Part 3 Pa	Part 2	Composition of Employment Panel	Council decision	
Part 3 Pa	Para 2.8.5			
Part 3 Paras 3.2.1.1 and 3.2.1.2  Part 3 Para 3.3.6.2  Part 3 Para 3.3.6.2  Part 3 Para 3.4.1  Part 3 Para 3.6.3.3  Para 3.6.3.3  Para 3.6.4.1  Part 3 Part 3 Para 3.6.4.1  Part 3 Para 3.6.5  Para 3.6.5  Para 3.6.5  Para 3.6.5  Council Functions/Policy Framework  Legislative requirement  Council decision  Council decision  Legislative change  Typographical  Typographical  Technical change for clarity  Council decision  Council decision  Council decision  Technical change for clarity  Part 3 Para 3.6.5  Shadow' board removed and Terms of Reference updated	Part 2	Joint committees	Cabinet decision to	
Part 3 Para 3.4.1  Part 3 Part	Para 2.9.3.1		delegate functions	
Part 3 Pa	Part 3	Council Functions/ Policy Framework	Legislative requirement	
Part 3 Pa	Paras 3.2.1.1			
Part 3 Para 3.6.3.3 Para 3.6.4.1 Part 3 Para 3.6.4.1 Part 3 Para 3.6.4.1 Part 3	and 3.2.1.2			
Part 3 Para 3.6.3.3 Para 3.6.3.3 Part 3 Para 3.6.4.1 Part 3 Para 3.6.4.1 Part 3 Para 3.6.5 Part 3 Pa	Part 3	Addition of appointment of cabinet support	Council decision	
Para 3.4.1  Part 3 Para 3.6.3.3  Para 3.6.3.3  Para 3.6.4.1  Part 3 Para 3.6.4.1  Part 3 Para 3.6.4.1  Part 3 Para 3.6.5  Para 3.6.5  Para 3.6.5  Para 3.6.5  Para 3.6.5  Para 3.6.5	Para 3.3.6.2			
Part 3 Para 3.6.3.3 Para 3.6.3.3 Para 3.6.4.1 Part 3 Part	Part 3	Local choice functions	Legislative change	
Para 3.6.3.3 repeated function (d)  Part 3 Employment Panel – functions confirmed as in employment procedure rules  Part 3 Health & Wellbeing Board – references to 'Shadow' board removed and Terms of Reference updated  Technical change for clarity  Council decision	Para 3.4.1			
Part 3 Employment Panel – functions confirmed as in employment procedure rules clarity  Part 3 Health & Wellbeing Board – references to Shadow' board removed and Terms of Reference updated  Technical change for clarity  Council decision	Part 3	Audit & Governance function – remove	Typographical	
Para 3.6.4.1 employment procedure rules clarity  Part 3 Health & Wellbeing Board – references to 'Shadow' board removed and Terms of Reference updated Council decision	Para 3.6.3.3	repeated function (d)		
Part 3 Health & Wellbeing Board – references to Council decision  Para 3.6.5 'Shadow' board removed and Terms of Reference updated  Council decision	Part 3	Employment Panel – functions confirmed as in	Technical change for	
Para 3.6.5 'Shadow' board removed and Terms of Reference updated	Para 3.6.4.1			
Reference updated		g .	Council decision	
	Para 3.6.5	'Shadow' board removed and Terms of		
Part 3 Officer Functions – amended to reflect Technical change for		-		
	Part 3	Officer Functions – amended to reflect	Technical change for	
Para 3.8.2 f specification in Council Functions and clarity	Para 3.8.2 f		clarity	
Employment Rules				
Part 3 Reference to officers of the primary care trust Technical change				
Para 3.8.6 (PCT) deleted reflecting	Para 3.8.6	(PCT) deleted		
disestablishment of PCT				
Part 4 Amend order of business to reflect agreed Council	Part 4	Amend order of business to reflect agreed		
Para 4.1.6.3 changes and delete repeated elements decision/typographical		•		
Part 4 Questions at Annual Meeting Council decision		-	J	
Paras 4.1.14.13	Paras 4.1.14.13			
and	and			

Part/Paragraph	Change	Reason
4.1.15.11		
Part 4	Recorded vote at Council	Council
Para 4.1.16.40		decision/Legislative
		requirement
Part 4	Contracts Procedure Rules – amended to take	Technical
Section 6	account of changes in EU procurement rules,	amendments/legislative
	internal financial delegation limits, changes	requirement
	arising from the approved commercial	
	strategy, and approved internal policy process	
	changes	
Part 4	Finance Procedure Rules – changes to align	Technical amendments
Section 7	with the current scheme of delegation; removal	
	of references to PCT officers; amendment to	
	reflect that internal audit is a commissioned	
	service	
Part 4	Employment Rules – clarification of specific	Technical amendment
Para 4.9.1.2	posts	
Part 4Para	Composition of Employment Panel	Council decision
4.9.5.1		